



Arbitration & Mediation Services

## ARRANGEMENTS AND FEES

### **Scheduling The Hearing**

Call ARRAY at (909) 466-1665 or schedule a hearing at [www.TrustArray.com](http://www.TrustArray.com)

### **Mediation Administrative Fee**

\$225 per party (non-refundable)

### **Construction Defect, Discovery, Trials, Arbitration Administrative Fee**

\$350 per party (non-refundable)

### **Hearing Rates - Per Hour 4 Hour minimum**

\$200 per hour per side. (Two party case)

*Rates may vary, as ARRAY Panelists are independent contractor and are free to set their own rates.*

### **Retainer Policy**

The hourly fee for the estimated and scheduled hearing time shall be paid in advance of the hearing date. Any additional time used will be due and payable immediately upon receipt of invoice. Such fees will be the joint and several obligation of all counsel. **Please note that counsel, not the represented party, has contracted for the neutral's services.** Accordingly counsel will be held responsible for payment of all charges associated with the neutral.

## ***FEES ARE THE RESPONSIBILITY OF RESPECTIVE COUNSEL***

### **Retainer Payment**

ARRAY requires that all fees be paid in advance; fees are based on the estimated time for the hearing any preparation. Fees must be received by **ARRAY 20 calendar days** prior to the scheduled hearing date. Any additional time exceeding the original estimate will be billed by ARRAY at the agreed upon rate. Any additional billing statements will be due and payable upon receipt.

### **Hearing ---- Cancelled or Continued**

Fees will be refunded, less administration fee and any time spent in preparation, if ARRAY receives notification of cancellation by PHONE, FAX , MAIL or E-mail, 15 calendar days in advance of the scheduled hearing date.

Visit us at: [www.TrustArray.com](http://www.TrustArray.com)

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