

Preparing for HSE Investigations and Building Safety Regulator Scrutiny



Site Documentation & Recordkeeping

- Centralised access to daily site logs, safety audits, and inspection reports
- Digitised versions of PPE checklists, toolbox talks, and risk assessments
- Version-controlled incident reports with timestamps and escalation history
- Documented safety briefings and training records for all subcontractors

Witness Testimony & Internal Communications

- Pre-identified custodians for incident-related communications
- Archived emails, texts, and meeting minutes relevant to safety decisions
- Drafted and preserved witness statements from site managers and operatives
- Escalation protocols documented and linked to incident timelines

eDiscovery & AI Integration

- AI tools configured to extract and correlate safety-related content
- NLP-enabled search for repeated non-compliance or missing documentation
- Clustering of similar incidents for pattern recognition and risk profiling

Defensible Review Workflow

- Coding protocols for privilege, responsiveness, and regulatory relevance
- Audit trail for all document review actions and decisions
- Sampling and QC procedures aligned with CPR disclosure standards
- Review team trained in construction safety terminology and HSE expectations

Regulatory Response Strategy

- Pre-drafted response templates for HSE and Building Safety Regulator inquiries
- Legal team briefed on Remediation Orders and Building Liability Orders
- Crisis communication plan aligned with legal and reputational risk
- Integration with external counsel and PR advisors for coordinated response

